# Supporting Documentation for Continuous Monitoring System

# Highly Reactive Volatile Organic Compound Emissions Cap and Trade Program

# Emissions Banking and Trading Programs

# Texas Commission on Environmental Quality

**General Information**

| EBT Portfolio Number: P |  |
| --- | --- |
| Company Name: |  |
| Site Name: |  |
| Customer Reference Number: CN |  |
| Regulated Entity Reference Number: RN |  |
| HECT Control Period: |  |

**Verification of Continuous Monitoring System (CMS) Data Used for Highly Reactive Volatile Organic Compound Emissions Cap and Trade (HECT) Program Compliance**

Check the boxes to certify that each statement below is true.

| For this control period, each CMS used to determine HECT emissions for the site complies with the certification and quality assurance requirements in [30 Texas Administrative Code (TAC) §115.725](https://texreg.sos.state.tx.us/public/readtac$ext.TacPage?sl=R&app=9&p_dir=&p_rloc=&p_tloc=&p_ploc=&pg=1&p_tac=&ti=30&pt=1&ch=115&rl=725) or [§115.764](https://texreg.sos.state.tx.us/public/readtac$ext.TacPage?sl=R&app=9&p_dir=&p_rloc=&p_tloc=&p_ploc=&pg=1&p_tac=&ti=30&pt=1&ch=115&rl=764). When applicable, appropriate substitute emission compliance data was used for all periods when the Highly Reactive Volatile Organic Compound (HRVOC) monitor was off-line. |  |
| --- | --- |
| Information is provided in attached [Table 1](#Table_1:_Summary_of_HRVOC_CMS_Exceeding_) for each CMS with downtime that exceeded 5% of the total annual operating hours of the unit during this control period. Additional information is attached to this form to explain the excessive downtime and validate the reported emissions for each CMS that exceeded 5% downtime. |  |

**Authorized Account Representative (AAR) Signature**

An original signature is not required below if this form is submitted as an attachment to the Annual Compliance Report through State of Texas Environmental Electronic Reporting System (STEERS). For all other methods of submission, a signature is required.

I certify that I am authorized to make this submission on behalf of the owners and operators of the site and facilities included in this submission. I certify that I have knowledge of the information in this submission and any attachments, and that, based on my knowledge and belief formed after reasonable inquiry, the information is true, accurate, and complete. I acknowledge that I have read and understand [Texas Water Code (TWC) §§7.177–7.183](https://statutes.capitol.texas.gov/Docs/WA/htm/WA.7.htm#7.177), which define criminal offenses for certain violations, including intentionally or knowingly making or causing to be made false material statements or representations in this application, and [TWC §7.187](https://www.statutes.legis.state.tx.us/Docs/WA/htm/WA.7.htm#7.187), pertaining to criminal penalties. Additionally, I understand that [TWC §5.102](https://www.statutes.legis.state.tx.us/Docs/WA/htm/WA.5.htm#5.102) and [Texas Health and Safety Code §382.002](https://www.statutes.legis.state.tx.us/Docs/HS/htm/HS.382.htm#382.002) authorize the TCEQ to carry out and enforce its rules and associated duties, including the duty to take enforcement actions if these rules are violated. I consent to release of my contact information, including e-mail address, in connection with information regarding this account under the Public Information Act.

| Signature: |  |
| --- | --- |
| Date: |  |
| Name: |  |
| Title: |  |

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**Table 1: Summary of HRVOC CMS Exceeding 5% Downtime**

| **EPN** | **FIN**  **(if applicable)** | **Total Annual Monitor Downtime (hours)** | **Citation for Data Substitution Procedures Used** | **Total Annual Emissions (tpy) from Data Substitution Procedures** |
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**Overview**

This document should be used to verify the CMS data used for HECT Program compliance. This form should be submitted as supporting documentation for each unit for which CMS data is used to determine the annual emissions reported for the HECT Program. A single form may contain information on multiple units. This form should be submitted annually.

**This document should be included with your HECT annual compliance report submission.**

Under [Texas Government Code 559.003(b)](http://www.statutes.legis.state.tx.us/Docs/GV/htm/GV.559.htm#559.003), individuals are entitled to receive and review any information we collect by means of a form that they complete and file with the TCEQ in a paper or electronic format on the TCEQ website.

**If you have questions on how to fill out this form or about the Highly Reactive Volatile Organic Compound Emissions Cap and Trade Program, please contact us at 512-239-1250.**

**Company Information**

EBT Portfolio Number: Enter the TCEQ-assigned EBT Portfolio Number (PXXXX). You can verify your portfolio number by searching the [TCEQ EBT Database](https://www2.tceq.texas.gov/airperm/index.cfm?fuseaction=ebt_dpa.start).

Company Name: Enter the legal name of the company. The company name on this form should match the name in the [TCEQ Central Registry Database](https://www15.tceq.texas.gov/crpub/).

Site Name: Enter the legal name of site. The site name on this form should match the name in the [TCEQ Central Registry Database](https://www15.tceq.texas.gov/crpub/).

Customer Reference Number (CN): Enter the TCEQ-assigned CN (CNXXXXXXXXX). If you do not have a CN, leave this space blank.

Regulated Entity Reference Number (RN): Enter the TCEQ-assigned RN (RNXXXXXXXXX). If the TCEQ regulates any facilities at the site and you do not yet have a RN, leave this space blank.

HECT Control Period: Enter the control period for which you are certifying the CMS information.

**Verification of CMS Data Used for HECT Program Compliance**

Check the first box to certify if for this control period:

* each CMS used to determine HECT emissions for the site complies with the applicable certification and quality assurance requirements in [30 TAC Chapter 115](https://texreg.sos.state.tx.us/public/readtac$ext.ViewTAC?tac_view=4&ti=30&pt=1&ch=115); and
* when applicable, appropriate substitute emission compliance data was used for any periods when the HRVOC monitor was off-line.

Note that if valid CMS data is available, it must be used to determine emissions.

Check the second box to certify that information is provided in attached [Table 1](#Table_1:_Summary_of_HRVOC_CMS_Exceeding_) for each CMS with downtime that exceeded 5% of the total annual operating hours of the unit during this control period. If you check this box, you must also submit additional information to explain the excessive downtime and validate the reported emissions for each CMS that exceeded 5% downtime.

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**AAR Signature**

The AAR registered for the EBT account (portfolio) must certify and date this form. An original signature is not required if this form is submitted as an attachment to the Annual Compliance Report through STEERS. If you have not registered an AAR for this EBT account (portfolio), please do so using the [STEERS website](https://www3.tceq.texas.gov/steers/). See the [STEERS Guidance](https://www.tceq.texas.gov/assets/public/implementation/air/banking/guidance/steers.pdf) for help.